

BIKE BANK HYGIENE PROCEDURE v1.0

What are the hazards?	Who might be harmed and how	What are you already doing?	Do you need anything else to control this risk	Action by who?	Action by when?	Done
Reducing risk Of contagion	Cyclist Contagion via hard surfaces	Guidelines sent to cyclist for signature and consent. Spray and disposable cloth at Bike Bank for pre and post use. Cyclist to sanitise bike particularly handle bars, grips, and 'on bike' equipment. (remove this section for the cyclist)	Not currently aware of any other controls needed	Bike Bank coordinator. Cyclist hiring bike. (remove this section for the cyclist)	Bike Bank Coordinator to send out guidelines with confirmation of loan. Cyclist- At point of hire and on return of bike. (remove this for the cyclist)	Yes

POLICY/PROCEDURE/PROTOCOL INFORMATION

Date agreed by Board:	6/7/2022 (previously reviewed 25/8/20; April 2019)
Review: To be reviewed following: any changes in relevant laws or regulations; any incident or feedback reported under it. If found 'satisfactory, no change required' upon review, it will not be re-issued, but completion of the review will be minuted at the next board meeting.	
Date added to website/Googledrive:	16/6/2022



Version	1.0
Person responsible for updating:	Bike Bank Co-ordinator